

Londonderry Township Board of Supervisors

Meeting Minutes

March 7, 2011

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, March 8, 2011, at the Municipal Building, 783 South Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

Present: Anna Dale, Chairwoman
Andy Doherty, Vice-Chairman
William Kametz, Member
Ronald Kopp, Member
Steve Letavic, Township Manager
Beth Graham, Office Manager
Jim Foreman, Code/Zoning Officer
Mike Johnson, Golf Course Manager
Deana Corrigan, Treasurer
Andrew Kenworthy, Engineer

Absent: Daryl LeHew, Member
John Kesler, Public Works Director
Peter Henninger, Solicitor

REGULAR MEETING

Salute the Flag

Citizen's Input

J.R. Harden

Approval of Minutes – February 7, 2011

Mr. Kametz motioned to approve the February 7, 2011 minutes as presented, Mr. Doherty seconded the motion. Motion approved.

Manager's Report – Steve Letavic

Fire Police Appointment – Joseph Puckhaber

Mr. Kopp motioned to appoint Joseph Puckhaber as a member of the Londonderry Township Special Fire Police, Mr. Kametz seconded. Motion approved.

MS4 Storm Water

Mr. Kenworthy updated the Board with a brief overview of the MS4 Compliance Requirements.

Employee Evaluations

Mr. Letavic has been working on the evaluations and will have them completed by the end of March.

Earned Income Tax Update

Mr. Letavic informed the Board that the interest earnings and depository for each municipality is still on the table.

Generator Update

Mr. Letavic informed the Board that the concrete pad has been poured and the electric has been run. The generator can now be purchased and installed.

Solar Array

Mr. Letavic informed the Board that he is currently looking at open bids and open market purchase comparisons and will provide updates as the process progresses.

Capital Expenditure Update

Mr. Letavic provided the members with a narrative of the capital budget of which some expenses were included in the 2011 budget and some are additions. The Board discussed each of the following and gave direction:

Round Top Road Culvert - Mr. Kopp motioned to approve proceeding with the project, Mr. Kametz seconded. Motion approved.

Park Capital Purchases – No action taken

537 Plan Update – Mr. Doherty motioned to table the plan until more information is received, Mr. Kopp seconded. Motion approved

Golf Course Survey – Mr. Kopp motioned to approve having the survey performed, nobody seconded the motion. Motion failed.

EMA Generator – Mr. Kametz motioned to purchase the EMA Generator, Mr. Doherty seconded. Motion approved.

Treasurer's Report – Deana Corrigan

Payment of Bills

Mrs. Corrigan requested approval to pay invoices in the amount of:

General Fund	\$52,803.15
Golf Course	\$18,906.17
Escrow	\$0
Liquid Fuels	\$29,156.43

Mr. Kametz motioned to approve payment of invoices as requested, Mr. Doherty seconded. Motion approved.

Bid Awards

Mr. Doherty motioned to accept the bids as presented with the exception of the Fungicide, Insecticide, Herbicide, Fertilizer and Seed of which further clarification is needed, Mr. Kametz seconded. Motion approved.

Zoning & Codes - Jim Foreman

Schmidt Farm Subdivision – Time Extension to June 16, 2011

Thistle Road Subdivision – Time Extension to June 17, 2011

Mr. Doherty motioned to accept the time extensions of Schmidt Farm Subdivision and Thistle Road Subdivision, Mr. Kopp seconded. Motion approved.

Zeager Bros., Inc. Subdivision – Time Extension to June 6, 2011

Mr. Doherty motioned to accept the time extension, Mr. Kopp seconded. Mrs. Dale recused herself from the vote due to a conflict of interest. Motion approved.

Zoning Hearing Representation Request

Mr. Foreman informed the Board of a Zoning Hearing Meeting that is scheduled for March 14, 2011 in which Living Hope Church has requested a variance to the land-locked parcel owned by PP&L.

Mr. Doherty motioned to have the Solicitor attend the Zoning Hearing Meeting, Mr. Kopp seconded. Mr. Kametz – no, Mrs. Dale – no. Motion failed.

Mr. Doherty motioned to have the Solicitor attend the Zoning Hearing Meeting unless, it is determined that a Public Utility is not regulated by the township ordinance, Mr. Kopp seconded. Motion approved.

Cemetery Permit Fee Waiver

Mr. Foreman informed the Board of a request to waive the sign and fence permit fees for the cemeteries on Rte. 230 and Iron Mine Road. After discussion the Board agreed that the fees should not be waived since other cemeteries in the Township have had to pay for such permits.

Public Works – John Kesler

Mr. Kesler was not present, but submitted a report to the Board outlining work completed in February and work to be done in March.

In February, the Public Works crew removed debris from the fence around the Army Corp. chemical dump area along with daily work to be done.

In March, the crew will begin preparing the parks for spring activities as weather permits. Shoulder work is scheduled for Brinser and Locust Grove Roads and Army Corps debris clean up will continue as well as grading and planting grass in areas as weather permits. A schedule for pot hole repairs will be prepared also.

Golf Course

Mr. Johnson reported 87 Outings booked for 2011 and the Clubhouse is rented 5 times in March.

The Thursday night live music will begin April 7th with Jeffrey J. Walker. Every Thursday is booked through October. Customer Appreciation Day is scheduled for April 15th.

Maintenance of equipment and carts has been completed and are ready for the season. The course opened February 12th with minimal snow mold, greens and tees are clear of disease and all ornamental grasses have been trimmed. The overall condition of the golf course is good.

Requirements were completed for the Tree Grant and the township will be receiving county funds within the next few weeks.

Paul Schmidt, Butch Retherford and Matt Naples attended the Jacobson Service School that taught them hydraulic, electronics, and other troubleshooting knowledge.

Board of Supervisors

March 7, 2011

Page No# 4

The Public Works department has been receiving labor assistance from the prisoners that participate in the Dauphin County Work Release Program to complete several projects.

Solicitor – Peter Henninger

Mr. Henninger was not present so no report was given.

EMA – Sam Naples

Mr. Naples reported that prior to his leave of absence from the EMA the Dep't. of Health issued KI Pills to residents and businesses who came in for them. More than 3000 pills were distributed.

Mr. Naples thanked everyone for the support in his wife's passing and through his recent illness and also to Les Gilbert and John Dodson for their filling in for him during his leave of absence from the EMA. He remains on leave but hopes to be back soon.

Citizen's Input

J.R. Harden, 1031 Oakview Circle, concerns with the traffic light on Vine Street and Richelle Road.

Mrs. Dale adjourned to Executive Session for Personnel matters at 9:07pm.

Mr. Kopp motioned to 9:30pm, Mr. Doherty seconded. Motion approved.